



APPLICATION FOR EMPLOYMENT
Hughes Circuits, Inc.

We participate in the E-Verify program.

Hughes Circuits, Inc. is an Equal Opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

PERSONAL:

Name: Last First Middle Date: yyyy-mm-dd
Address: Street City State Zip Code
Position Sought: Full Time Part Time
Date Available: yyyy-mm-dd Salary Desired: Phone #:
Social Security Number: Are you over 18 years old? Yes No
California Driver's License #:
Are you legally eligible to work in the United States? Yes No

(NOTE: Hughes Circuits, Inc. works with classified and highly sensitive government contracts, some of which require U.S. citizenship).

EDUCATION: Please indicate your level of education or training:

High School: # of Years Completed:
Diploma: Yes No G.E.D.: Yes No
School(s): City/State:
Course: Degree or Certificate Earned:





# Hughes

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## Circuits, Inc.

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Position: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_  
Month/Year Month/Year

Salary: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Department: \_\_\_\_\_

Duties: \_\_\_\_\_ Full Time Part Time # of Hrs: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

If you wish to describe additional work experience, attach the above information for each position on a separate piece of paper.

Explain any gaps in work history:

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been discharged or asked to resign from a job?      Yes      No

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

### REFERENCES:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name/Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Years Known: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name/Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Years Known: \_\_\_\_\_

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## Circuits, Inc.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name/Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Years Known: \_\_\_\_\_

**PERSONAL:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name/Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Years Known: \_\_\_\_\_

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**APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Hughes Circuits, Inc. to verify their accuracy and to obtain reference information on my work performance. I hereby release Hughes Circuits, Inc. from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.

I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that neither the policies or rules, regulations of employment, or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

# Hughes

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## Circuits, Inc.

Hughes Circuits, Inc. is an Equal Opportunity Employer. As required by law, we must record certain information to be made a part of our Affirmative Action Program.

Applicants for employment are also invited to participate in the Affirmative Action Program by reporting their status as handicapped, disabled veteran, veteran of the Vietnam era or other minority. In extending this invitation you are also advised that: (a) workers (applicants) are under no obligation to respond, but may do so in the future if they choose; (b) responses will remain confidential within the Human Resources Department; and (c) responses will be used only for the necessary information to include in our Affirmative Action Program. We are a company that values diversity. We actively encourage women and minorities to apply. Refusal to provide this information will have no bearing on your application and will not subject you to any adverse treatment.

Please complete the information requested below. Thank you for your cooperation.

### Section 1: General Applicant Information

Name:		Date:
Position applied for:		
<b>Section 2: Please select any that apply</b>		
<b>Race or Ethnic Identity</b>	<b>Gender</b>	<b>**Veteran Status</b>
Hispanic or Latino White (not Hispanic or Latino) Black or African American (not Hispanic or Latino) Native Hawaiian or Pacific Islander (not Hispanic or Latino) Asian (not Hispanic or Latino) American Indian or Alaskan Native (not Hispanic or Latino) Two or More Races (not Hispanic or Latino) Two or More Races (including Hispanic or Latino) Other / Not Listed	Male Female Other / Not Listed	Vietnam Era Veteran Special Disabled Veteran Other Protected Veteran Recently Separated Veteran Armed Forces Service Medal Other / Not Listed
		<b>**Other</b>
Individual with Disabilities		
I do not wish to self-identify.		
Signature:		
How did you hear of our opening?		
Current Employee	Newspaper Ad	Recruiter
Other - Explain Below		